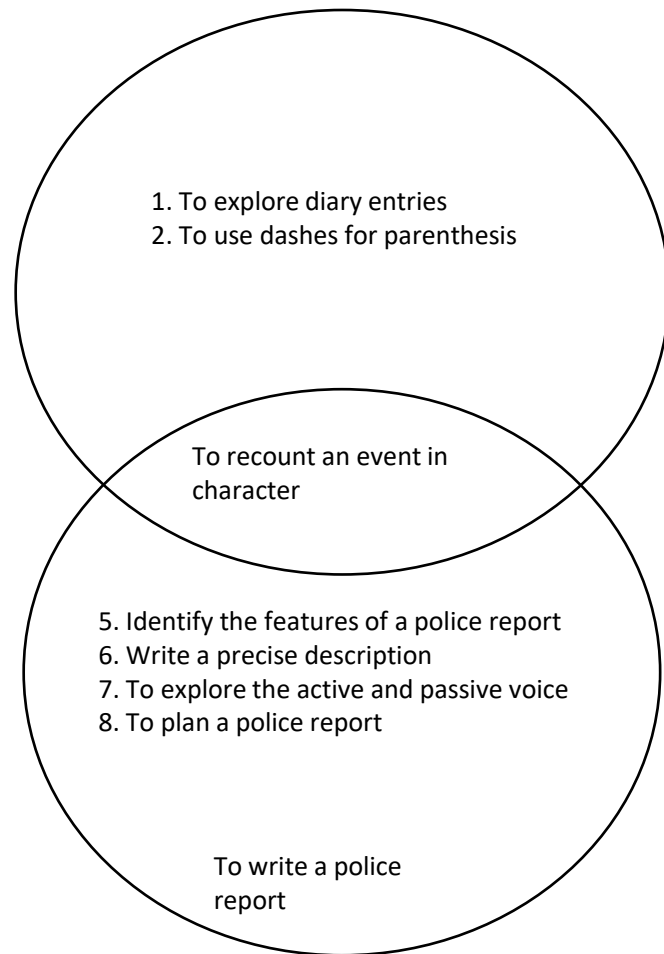


## Recounts



SC:

Use dashes for parenthesis

Maintain characterisation

1. To explore diary entries
2. To use dashes for parenthesis

To recount an event in character

5. Identify the features of a police report
6. Write a precise description
7. To explore the active and passive voice
8. To plan a police report

To write a police report

SC:

Use brackets for parenthesis

Use passive voice

Maintain a formal tone

1. Example diary entries – what are the features? What can you tell about the person writing it? Discuss how personality comes through a diary entry e.g. Diary of a Wimpy Kid v Anne Frank v Adiran Mole. Children write short diary entries for famous characters (give a choice of 4-6) – can their partner work out who it is? Give an example first, trying to avoid being obvious with who it is e.g. I always wonder if he's lurking in the shadows versus I always wonder if Voldemort is there.
2. Introduce parenthesis and how you punctuate it, focusing on dashes. Give some simple sentences (in context of a diary entry) children add in parenthesis. Discuss how you can move parenthesis in a sentence – what impact does that have? Children explore this with their sentences. Write in role as Stanley (discuss as a class which part of the text to write it from, model when he's dug his second hole), encourage children to experiment with parenthesis.
- 3&4. Children recount one event from two different character's perspectives. The day when Stanley found the treasure.

5. Use the police report check sheet – magpie language/highlight parts that match, can they identify the who, when, where, what from the text.

Give a police recount and a diary recount – what's the difference? What do we need to remember to make sure we don't do a diary recount? How is parenthesis used differently? Move to brackets and teach how you can use brackets instead of dashes.

6. Precise description of a shoe – give chn names of the shoe parts e.g. tongue, heel, eyes. Modelled write on next slide. Chn to maintain a formal tone.

7. Re-cap basic grammar e.g. subject, verb, object of a sentence. Children identify within sentences. Introduce active and passive voice – children identify sentences as active or passive and turn active sentences into passive. Discuss impact of passive voice on a police report.

8. Plan a police report - police report about stolen trainers (from the point of view of police officer). Re-read extract from Holes. Look at pictures of 'scene' to write down key details.

9&10. Write police report. If children finish, can they write Stanley's diary entry of the event as a comparison?

## Write 1: Recount in character (same event but told twice)

Based on events in chapter 13 of Holes

Stanley's diary

There was a cloud today. I know that seems like an odd thing to write in my diary but it's a pretty unusual event around here! We kept asking it to cover the sun – **it never did**. It was a day for unusual events because I also found something – **something interesting** – in my hole. I noticed it glistening in the sunshine and I almost ignored it. When I finally decided to look at it, I found it was a small metal tube with KB engraved on it – **what could it be?** I tried to hide it from X-Ray but I was spotted. I handed it over and suggested that X-Ray doesn't show it to Mr Pendanski until tomorrow. X-Ray didn't know why – **he's not that smart** – so I explained he would get the whole day off if he showed it early tomorrow. **I wish I had the day off.**

X-Ray's diary

Caveman is a good kid. He did **what I told him** and gave me the treasure he found. **There would have been trouble if he didn't – if you know what I mean!** He was even smart enough to stop me telling Mr Sir straight away. He had a great idea to tell him tomorrow – **that way I get almost a whole day off.** I would have come up with the idea myself, of course! I needed to reward him for his cleverness, **so I moved him in front of Zero in the water line.** He deserved it.

SC:

Use dashes for  
parenthesis

Maintain  
characterisation

## Example text session 6



The items in question are a pair of men's size 12 Gucci trainers. They are slightly worn, with some scuff marks visible at the front and back of the shoe. They are predominantly white in colour, with a green sole and green detail at the toe and ankle. In the centre of the trainer is a design consisting of 3 stripes in a pattern of green, red, green. Behind these is an area of white, dotted material. The trainers are laced. The laces are off-white, laced in a criss cross pattern. Inside the trainers, signs of wear are visible. These have probably been owned and worn daily for around 6 months. Mud was discovered in the tread of the sole after close investigation.

## Writing a police incident report

If a crime is committed, the police must legally complete an incident report. To do this, they must write an account of what happened, from their point of view. It must be extremely accurate, and stick to the facts only.

### Things to remember when writing an incident report:

**Detail:** Include all the *relevant* details clearly – imagine that the reader doesn't know anything about the event.

**Accuracy:** Don't make anything up – if you are not sure on the details then don't just use your imagination. Only write down things that were actually seen or heard.

**Order:** Write your report in a sensible time order from beginning to end. This makes it much easier to follow for the reader.

**Language:** This is a formal piece of writing so remember to use the correct grammar and appropriate vocabulary.

**Tone:** Be neutral and factual: don't use loaded or judgemental language such as insults.

## Planning an incident report

Make sure you know what you're going to write before you start! Think about:

**When:** what time did the incident take place? If you don't know exactly, then just roughly: was it in the morning? After lunch? You can use 24 hour clock time to add accurately (1056 hours)

**Where:** where were you when the incident took place? Be specific: 'outside of the phase 3 office, next to the double doors' is much better than 'in the corridor'.

**Who:** who was there? If there were people you don't know, describe them in detail.

**What:** Describe clearly what happened, in a logical time order.

- Case Number: **VT 05/04/01/3462**
- Incident: **Vehicle Theft**
- Reporting Officer: **Constable Ranjit Singh** Date of Report: **21.11.2019**

I was alerted to an incident at precisely 10:40 hours on Thursday 21<sup>st</sup> November 2019. I met with Mrs. Vanessa Price at 21 Landseer Avenue regarding a vehicle theft. Mrs. Price said she parked her car in the car park of Horfield Leisure Centre at about 09.30 hours and went in to go swimming. She was gone for approximately 47 minutes. She said that when she returned to the leisure centre at about 10.15am, she discovered her car was missing.

The car was described as a metallic black Mini Cooper. The car registration number is HJ18 LVU. The value of the car was estimated to be £15,000 and said there were no distinguishing marks or items.

Ms. Price told me she locked the car, but she does not have the keys. She now believes she may have left the keys in the boot lock after removing the faulty torch from the boot. Ms. Price said she gave no one permission to take her car, and she is up to date with her loan repayments.

I conducted a survey of the crime scene but found no items of evidence. I saw no broken glass in the area, and there were no items to retrieve or photograph.

I obtained a sworn statement from Ms. Price and provided her with the case number and Information Leaflet 99/07 ("What to do when your car is stolen"). I entered the vehicle into the station database as a stolen vehicle. I also searched the area but was unable to find the vehicle.

SC:

Use brackets for parenthesis

Use passive voice

Maintain a formal tone

Case Number: **VT 14/14/19/3352**

Incident: ***Shoplifting and assault.***

Reporting Officer: ***Detective Jessica Jones*** Date of Report: **21.11.2019**

My police radio alerted me to an incident at precisely 3pm on Thursday 21<sup>st</sup> November 2019. I was in Bristol city centre at the time. I met with the manager of Primark (Mr. Henry) in his office at 1530 hours. Mr Henry reported that a security guard stopped a young woman at the exit of the shop, believing she had stolen goods from the store. She was seen acting suspiciously in various areas of the store, as seen on CCTV.

The woman is described to be in her mid 20s, Caucasian, with waist length black hair, dark clothes and carrying an orange Sainsbury's carrier bag.

The security guard reported that when the woman tried to leave, he attempted to stop her and check her bags. At this point, she assaulted him by kicking him four times in the leg and using the Sainsbury's carrier bag to hit him over the head. She then fled the scene. He was checked over after the incident by an on-call paramedic. His injuries are minor.

I conducted a survey of the crime scene but found no items of evidence. The woman took off with the carrier bag. She was seen on a nearby CCTV camera around half a mile from the scene at 2:47pm. However, she was not picked up again by any cameras after this.

I obtained a sworn statement from Mr Henry and the security guard and provided him with the case number. All local beat officers and retail outlets have been given the woman's description.

SC:

Use brackets for parenthesis

Use passive voice

Maintain a formal tone

Case Number: **KL 20/20/19/7822** I

Incident: **Burglary**

Reporting Officer: **Constable James Williams**

Date of Report: **9.4.2019**

I met with Frank Gaines, the homeowner who had reported the burglary. Gaines told me he lives alone. He was out of town on business when the burglary happened. He had left on Monday, April 5, at approximately 6:15 p.m. and returned on Friday morning at approximately 8:45 a.m. Because he used his car for the trip, there was no car on the driveway when he was gone. He said because he left during daylight, he hadn't thought to leave any lights on. He is a sales representative for Apple, and many people know that he often does business from home and makes sales trips.

When he returned from his trip, he saw a broken window over the kitchen table. The following items are missing from his home office:

- Dell Alienware computer Serial #1534920814
- HP Laserjet Printer Serial #23179085
- Brother IntelliFax-41003 machine Serial #5656778912

I lifted latent fingerprints from the desk in Gaines' home office. In the kitchen, I saw fragments of glass on the floor. **The window had been broken.** The broken window is approximately 4½ feet high by 6 feet across. I walked through the rest of the house and saw no other evidence of the break-in. All doors and all other windows are intact.

I went to the back garden and saw that the broken kitchen window is about three feet from the ground. I photographed the broken window from inside the kitchen and from the back yard.

Gaines told me that he is friendly with a retired neighbour who lives next door, and she keeps an eye on his house when he is away on business. I questioned the neighbour **(Anna Morgan, 2164 Powell Street)**. She told me:

Her dog started barking at about 2 a.m. Wednesday, April 7.

She had a headache and did not feel like looking outside.

She put the dog into her guest bedroom so that she could get some sleep.

I obtained a sworn statement from both Mr Gaines and Mrs Morgan and provided them with the case number. I suggested that Gaines invest in an alarm system, since he is often away from home, and I emphasized the importance of leaving lights on when he is away.

I took the fingerprints to the Evidence Room at approximately 10:35 a.m. on April 9.

SC:

**Use brackets for parenthesis**

**Use passive voice**

Maintain a formal tone

Case n°. #547163ASL19978

Date: 27/12/1997

Reporting officer: PC Kennedy

Incident: Shoe theft

At precisely 15:47, I received a radio message alerting me of an incident precisely 4.34876 miles away from me on the M56 had happened. Pectrus Shoes which were going to be auctioned had been stolen from Chiglington homeless shelter under Bragling flyover. I quickly entered my patrol vehicle to apprehend the suspect and find clues of the thief. Once I'd entered the north entrance of the homeless shelter, the manager of the homeless shelter, Derek Dunn, claimed that ~~at~~ Clyde Livingston's shoes, which were expected to be sold for \$5000, had been on a green, oak table at 15:20 but at 15:24, they were reported missing.

The items in question are size  $14\frac{1}{2}$  white sneakers with a rainbow stripe down the middle. Inside the shoe, they had had the name 'Clyde Livingston' clearly written in red pen.

Soon after, I ended my brief conversation with Derek Dunn and hopped into my patrol vehicle. I was lucky enough to see a juvenile adolescent (approx. 14 yrs. old) running along the sidewalk of 'New York Road' with shoes that matched Derek Dunn's description. After a short chase, I cornered him and took him in for questioning.

This boy claimed he was called 'Stanley Yelnats' and the shoes had fell out of the sky.



\*  
I took the shoes and they were a size 12.  
I got him into my car and drove him to the  
police station

\*\*  
I questioned the suspect and he had said "The  
shoes had fallen from the sky and hit my head so then  
I started running." The thief's house was examined  
for evidence. We took a poster of Clyde Livingston  
so we had known he was a fan.

Clyde Livingston had said "Who would ever see  
steal some shoes from a homeless center." His  
name was Stanley Stanley Yelnats and he had to  
go to court because so he could talk things out.

He had come to court and asked him if he  
had any witnesses. The court had not believed  
him so he had a choice to go to prison  
or Camp Green Lake. He had picked Camp Green  
Lake and we will soon send him there.

Another case solved by Detective Belka Bee.

Case Number #77B8423

incident: Stolen shoes  
Date 2/4/1995

Reporting officer: PG Detective Bella Bee

My police radio ~~alerted~~<sup>alerted</sup> me when at precisely 14:33. This happened when school had ended. The last person who had seen the item was the manager of Isabella (Jess mine). Jess mine said they were lost at a stand in the homeless center.

The items are sneakers with a red cross on the shoe heel. They were Clyde Livingston's old shoes that he had donated to the homeless center.

At 15:12 I saw an adolescent running down South North Street. He was ~~overweight~~<sup>overweight</sup> carrying the same sneakers <sup>that were the same</sup> as Clyde Livingston's.

I then got into my cop car and went after that boy. When I caught him he was wearing jeans with a white top. He wore a black cap on his head and blue and white sneakers. The sneakers had white ~~shoe~~<sup>shoe</sup> laces. Then I took Clyde Livingston's shoes.