

# A guide for **parents and carers** on applying for a **primary school** place for the school year **2023–2024**

If your child was born between 1 September 2018 and 31 August 2019 you will need to apply for a school place by 15 January 2023



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[www.bristol.gov.uk/schooladmissions](http://www.bristol.gov.uk/schooladmissions)

## What do I need to do to apply for a school place?

- Check the guidance on applying for schools – available at [www.bristol.gov.uk/schooladmissions](http://www.bristol.gov.uk/schooladmissions), or by contacting School Admissions. The guidance contains details on how & when to apply, information on each school along with their admissions policy and oversubscription criteria. With the mix of different types of school from Church schools, Foundation schools, Academies, Free Schools and Community schools the admissions policy could be different for each school you put as a preference so it's important to ensure you check this carefully.
- Some schools require supplementary forms to be completed as well as the common application form. Make sure you check if this applies to the school(s) you are interested in.
- Visit the schools. All schools hold open days. Contact the school directly for further details on open days.
- Look at the school's prospectus and its website which are useful sources of information.
- You can name up to three school preferences. We advise you to name more than one school.
- Make sure you apply on-time. The deadline is 15 January 2023.

### School Admissions (CH)

Bristol City Council  
PO Box 3399, Bristol, BS1 9NE

[www.bristol.gov.uk/schooladmissions](http://www.bristol.gov.uk/schooladmissions)

**e** [school.admissions@bristol.gov.uk](mailto:school.admissions@bristol.gov.uk)

**t** 0117 903 7694



## Why apply online?

- The system helps you by checking for errors.
- There is no risk that your application will be lost in the post.
- It is quick and easy to do.
- You will get an immediate email confirming that your application has been received.
- You will receive an email notification of the outcome of your application on the same day as the offer letters are posted.
- The system is available 24 hours a day until the final submission time of midnight on 15 January 2023.

Apply online [www.bristol.gov.uk/schooladmissions](http://www.bristol.gov.uk/schooladmissions)