

Parent Forum



Parents/carers have a vital role to play, not only in their own child's achievements, but also in the life of the school and the well-being of its pupils.

We believe that setting up a Parent Forum will play an important role in supporting this. It will require on-going commitment from the school and from parents/carers, and it may take time for it to become part of the life of the school; however, once established the benefits to our children, families and the school will be felt by all.

We look forward to seeing as many of you as possible at the first **Parent Forum meeting on Tuesday 18th October at 9am**, to help Filton Avenue Primary School continue to go from strength to strength.

WHAT ARE PARENT FORUMS

Parent Forums are set up for open discussion between the school and parents/carers, which enable members of the school community who have parental responsibility for a child, to have a voice and contribute to decision-making.

The aims of the forum are to:

- 1. enable parents/carers to share ideas with, and feedback to, the school;**
- 2. consult with parents/carers and advise the governing body of their views;**
- 3. help further develop a working partnership between families and school;**
- 4. Parent Forums operate under rules or 'terms of reference'. These are summarised on the following page. The idea is that views and feedback can be discussed and communications to all parents can be enhanced. At the same time, it isn't a forum to air moans and groans and it isn't appropriate to talk about individual children (one's own or others);**
- 5. The minutes of each meeting will be posted on the website. Copies of minutes will also be circulated to the governing body and the school leadership team.**

TERMS OF REFERENCE

Members of the parent forum must adhere to the following terms of reference:

1. Is a constructive process with which the senior leadership team may consult the parent body;
2. Is a way to share information from the school to parents/carers and from parents/carers to the school;
3. Has an advisory and consultative role. The governing body and senior leadership team retain decision-making powers and provide strategic leadership;
4. Is open to any parent/carer of a child or children at Filton Avenue Primary School, Lockleaze Road. Ideally each class will have attendees at each meeting;
5. Is an adult only meeting, no children will be permitted at the meetings;
6. Meets approximately every two months; meetings will be held on different days and at different times, and are scheduled to run for one hour;
7. Will follow an agenda set by the leadership team and/or parents and carers;
8. Will be attended by at least one member of the school's senior leadership team and, when appropriate, by governors and guest speakers.

The Forum does not discuss:

- FFA matters, school clubs, parent/carer social evenings, etc.
- Specific areas of concern around individual children, families or classes.

Join us on Tuesday 18th October at 9am to 10am for our first meeting. The meeting will be held in the Year 6 Classroom.



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